

Hygiene Concept

Hotel Aquino Tagungszentrum Berlin

Dear Sir or Madam,

We are pleased that you decided to hold an event or visit the Hotel Aquino Berlin during these “special times”.

We would like to explain the extended hygiene measures in our company in order to meet the requirements of the Berlin Senate to contain the coronavirus/ SARSCOV-2.

The current regulations are from September 29th 2020 and can be changed or adapted by the State of Berlin at any time. Please see the link below for more details:

<https://www.berlin.de/corona/en/>

- In the public areas of the hotel, mouth and nose protection is mandatory and the rules for keeping the distance (1.5 m) must be observed. Floor markings in the reception, restaurant and event areas make it easier to comply with the guidelines and disinfection stations are available at the entrance to the hotel, the restaurant, the conference rooms and in the sanitary facilities for you and your guests / fellow travelers. Corresponding signs remind our guests of these requirements by the Berlin Senate and the federal government.
- In the restaurant and in the conference rooms, the mouth and nose protection can be taken off once the guests are seated. The arrangement of the seats by the hotel ensures the maximum number of people allowed at a table and a minimum distance of 1.5 m between the tables.
- Sensitive surfaces in the guest areas are cleaned and disinfected at shorter intervals.
- The elevators are used according to the size and the distance regulation.

- To avoid the formation of crowds, measures can be taken to regulate the flow of guests. We kindly ask you to follow the instructions of the hotel staff.
- All rooms are regularly ventilated and the workplaces in the conference rooms are disinfected during breaks on request / by arrangement.
- Our organizers are obligated to keep an attendance lists for their guests and to provide these to the hotel on request / in case of infection. The attendance lists must be kept for one month. The attendance times at the breakfast buffet are recorded by the hotel team.
- Food and drinks are served in accordance with the current regulation. Selfservice buffets may be carried out in compliance with the distance and hygiene measures. The breakfast buffet is marked accordingly.
- Our guests can request a face mask for personal use at the reception.

Dear Sir or Madam, our reception and banquet team will of course advise you on the selection of suitable rooms for your event, so that the proper implementation is ensured.

We thank you very much for your trust and look forward to your event / visit in our house.

With best thanks and regards,

Your Aquino Team